

## Appendix 3: Neighbourhood Forum Application

### Neighbourhood Forum Application Information

Below is the information prepared for Cheltenham Borough Council in relation to the application process for designation of a neighbourhood forum.

#### 1. Name of the proposed Neighbourhood Area

Hesters Way

#### 2. Name of the proposed/designated Neighbourhood Forum

Hesters Way Neighbourhood Forum

#### 3. Written Constitution (attached)

The constitution for the neighbourhood forums contains the following:

- the name and purpose of the neighbourhood forum,
- aims and objectives
- working arrangements including sub-groups, partners and their roles,
- pattern of meetings and details of how decisions will be made,
- details of governance, including official positions,
- arrangements for management and financial management,
- membership rules and regulations.

#### 4. Contact/s for proposed Neighbourhood Forum

The contact details below are of two steering committee members.

Title: Mrs

First Name: Charmian

Surname: Sheppard

Address:

Postcode:

Email:

Title: Mr

First Name: Andy

Surname: Hayes

Address: Hesters Way Community  
Resource Centre, Cassin Drive,  
Cheltenham

Postcode: GL51 7SU

Email  
andyhayes@hwpartnership.org.uk

#### 5. Statement

*This section provides / includes the purpose, aims and ambitions of the neighbourhood forum and enables it to demonstrate how its membership is representative of the local community.*

Please set out the purpose, aims and ambitions of the proposed neighbourhood forum here:

The proposed Hesters Way Neighbourhood Forum purpose is to produce a Neighbourhood Plan which will achieve amongst others the following goals;

- To further the social, economic, health, educational and environmental well-being of Hesters Way
  - To allocate sites for business, retail and housing development including affordable housing
  - To make public realm improvements
- To detail aspirations for transport, traffic and parking
  - To mitigate the effects of climate change.

Membership is open to anyone living or working in Hesters Way, as well as any county or borough council member whose area falls within Hesters Way. We have gathered over 21 individuals including local residents and employees of local businesses plus the requisite local councillors to establish the forum (a list is attached). These members represent a wide range of local interests from across the area and consider themselves to be a 'relevant body' capable of being designated as a Neighbourhood Forum.

We have established a constitution for the forum to guide this project which is attached

Our vision statement is as follows;

“Hesters Way must be a safe, green and sustainable place that people are proud to call home, with work, leisure and community facilities that are accessible and inclusive and encourage community togetherness. It should be a beautiful and welcoming place where people thrive.”

## **6. Membership of proposed Neighbourhood Forum**

The attached spreadsheet includes the names and addresses the forum members

## **7. Map of proposed Neighbourhood Forum**

A map of the Neighbourhood Forum area is attached

## **8. Declaration**

We hereby apply to designate a neighbourhood forum as described on this form and the accompanying information.

Name(s): Charmian Sheppard                      Date: 18 01 23  
Name(s): Andy Hayes                                      Date: 18 01 23